



The Totteridge Academy

The best in everyone™

Part of United Learning



**TTA LITERACY AND NUMERACY CATCH UP
POLICY
SEPTEMBER 2019**

Literacy and Numeracy at The Totteridge Academy

The Totteridge Academy is an inclusive school that celebrates individuality and diversity. We have high expectations of all of our students and work to ensure children are working at their expected age in Literacy and Numeracy and put intervention in place if they are below it. United Learning have the catch-up target of all students working at age related expectations in English, Maths and reading age by the end of Year 8.

The Totteridge Academy, Barnet Lane, London. N20 8AZ.

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Principal: Chris Fairbairn

Literacy Co-ordinator: Karen Hatton

Literacy SLT Lead: Frances Steel

Literacy and Numeracy Catch-Up Provision at The Totteridge Academy

Total funding provided: £7000

Literacy and Numeracy

- **Learning Support Assistant Support** (approximate cost per hour: £16.58)
 - Numeracy Intervention
 - 1:1 and small group support in lessons – 55 x 50 minutes per week
 - Literacy Intervention
 - 1:1 and small group support in lessons – 55 x 50 minutes per week
 - Reading Intervention
 - 1:1 Reading sessions during tutor time with Literacy co-ordinator – 5 x 25 minutes per week
 - Intervention in small groups – 6 x 50 minutes per week
 - EAL induction programme
 - 4 x lessons per week for Stage A and B learners to support literacy development
 - ESOL Lessons for Stage A learners
 - Literacy and Numeracy Homework Support:
 - Daily homework support after school and at lunchtime
 - Learning Resources Centre open daily after school with staff support

Numeracy

- **Times Table Rock Stars** - £129.27
 - Students use this programme to develop their accuracy and speed with times tables. This is monitored through assessments and baseline tests so that the impact can be regularly evaluated.
- **Hegarty Maths** – £500
 - Students watch an online learning video and complete tests and assessments. Teachers track effort, accuracy, and time spent on Hegarty Maths so that they can set personalised targets and tasks.

Literacy

- **Expressive Writing Programme** - cost for Year 7: £2014.88
 - 1 x lesson per week of Expressive Writing
 - Extra sessions during the Literacy-focused Achievement Programme
- **Drop Everything and Read** (approximate cost per year: £2,500):
 - Training to maximise development of students' reading and literacy skills
 - 2 x tutor time per week (50 minutes per week) spent with whole tutor group reading and tutor leading
 - Students reading the same book to develop reading skills and reading for pleasure
 - A wide range of books per year group to develop knowledge, understanding, and enjoyment of writers, genres, and content
 - Students track using TTA bookmarks
- **Department and Subject Vocabulary:**
 - Key spellings per subject in student planners
 - Subject teachers run regular spelling tests to develop spellings and key subject vocabulary.
 - School wide spelling competition and spelling bee in Term 3
- **Step-Up Literacy Intervention** (approximate cost per year: £3000):
 - Step-Up Programme for selected KS3 students (KS3 during bi-weekly intervention and KS4 during Intervention sessions)
 - Step-Up lessons tailored to need and tracked using UL tracker
- **Annual Literacy Quiz:** £10 p.a.
 - A competition against other Barnet Secondary Schools which develops students' knowledge and understanding of reading and fiction, as well as their teamwork
- **Read for Barnet Event:** £100 p.a.
 - Students write book reviews which are then entered with prizes to be won
- **Carnegie Shadowing:** £50 p.a.
 - Students read and review eight books shortlisted by a panel of authors and librarians
- **Spellzone** - £312
 - An online English spelling programme - initially students take a spelling test and Spellzone creates a personal 'Course Pathway' which automatically retests and updates progress
- **Reading Clubs and drop-ins** - daily
 - Daily drop in to the library (before school, break, lunch, and after school) as well as weekly lunchtime reading club and reading space with GROW


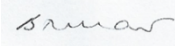
Monitoring and Evaluation of Literacy and Numeracy

- NGRT Assessments for Reading and Spelling Ages taken in Term 1 and Term 3 – £2415 (for all KS3 students)
- Ongoing formative assessments in lessons
- Termly formal assessments, the scores of which are recorded in the School Reports and sent home
- United Learning Assessments for comparative data across all UL schools
- Tracking of scores to look at reading and spelling ages compared to actual age
- UL Step-Up Progress Tracker for intervention tracking

Supporting Students and Families

- Hegarty Maths, Timestable Rockstar and Spellzone login details and statistics are communicated with parents so that they can monitor and support students' use of these programmes at home.
- Parents are invited in to read with their children during Library Lessons.
- The Literacy Co-ordinator communicates reading lists, reading strategies, and updates on events and opportunities through the school newsletter, as well as at Parents' Evenings.

Signed off by:

Name: Chris Fairbairn	Name: Bronwen Tumani
Signature: 	Signature: 
Role: Principal	Role: Chair of Governors

Approved By:	LGB
Last Review Date:	September 2019
Review Frequency:	Annually
Next Review Date:	September 2020